

**SAN DIEGO SANTAS
A CHAPTER OF FORBS
Board Meeting Minutes for September 29, 2021**



Board Members: President John Lorne Jr., Vice-President Joe McGrievy, Treasurer Kathie Wellington, Sergeant at Arms Greg Cook, was not present and was excused and Secretary Mary Ann Schafer

Board Minutes from September 29, 2021, 11 am Zoom Meeting

Commence at 11:05 am, Adjourned at 12:30 pm.

All Board Members were present except for Sgt. at Arms Greg Cook. Members present were Maria Nollet and Steve Schafer.

Meeting call to order by John and he turned the meeting over to Joe.

Joe said that he wanted to discuss the pros and cons of how our Fund Raiser Dinner went; and determine and solve future problems; and why and how to keep from running out of Chili.

John said that we need to do this every year.

Mary Ann said she received a call from Maria on Thursday, early evening, saying that her, Kathie and Ken were with the future Exalted Ruler at Elks Lodge and he told them that all of our volunteers that are handling any food needed to have Food Handler's Card. She asked Mary Ann to send out an email. Mary Ann sent out an email and asked all the volunteers that were serving or expediting the food, or cooking, to please go on line and take the test and that the Club will reimburse them for the cost of the test. Note: Everyone that was asked took the test. Kathie received all the receipts and will be reimbursing the members.

Maria said that she would research to see who actually has to have the food handlers' card, i.e. the expeditor, servers...for future events.

Joe asked why all the meat didn't get cooked. Maria said that the same amount of meat from 2019 was cooked and that we purchased and added an additional four to five more cans of beans to the chili. Maria said that she thinks that instead of serving one scoop of chili, the person that took over for her was serving 1-1/2 scoops. Mary Ann said that she was giving the bowls to the attendees and did not see how much the person that was scooping, was putting into the bowls; but did say that the bowls she passed out were half way filled or less.

Steve Schafer left the zoom meeting due to a disagreement.

Joe said that we haven't run out in the past and that we used the vegetarian chili once. Maria said that we have used the vegetarian chili in the past at least twice and we used it this year. Mary Ann said that in 2019, our last dinner, we also had meat leftover. Joe asked if we would have cooked the rest of the meat, would we have had enough, the answer was maybe.

Mary Ann said that only 20 ounce bowls could be found. She said that Kathie and Maria check out at least three to four stores, but no small bowls could be found, only the 20 ounces. The 20 ounce bowls made the bowls looked more empty than full. Discussion was held that we need to use smaller capacity bowls, like 8 to 12 ounces.

Also, Mary Ann was told that some of the attendees complained that the chili was cold. Mary Ann said that what she noticed was that the person(s) serving the chili needs to be aware of how the food line is moving. Bowls of chili were on the counter waiting for the line to move. It doesn't take that much time to serve chili and we need to only fill the bowls of chili two or three at a time, unless the line is moving faster.

Note: Mary Ann said that due to where the condiments table was located, it helped created the backup in the serving line. However, because we had so many tables for attendees to seat and the raffle/silent auction, we did not have any other place for the condiment table that could be easily accessible for filling.

Mary Ann said she was told that the baked potatoes were also cold. But what she observed was that the volunteer(s) that were cutting the potatoes were also removing them from the foil. There was also a delay in giving out the potatoes due to the same reason as the chili; thus assisting in creating cold potatoes.

Note: Training needs to happen so that food isn't seating on the counter.

We also had complains about the salad being wet. Mary Ann said because of Jacquelin Balogh being ill, Dena Kerr was cleaning and cutting the lettuce on Sunday afternoon, (they had planned on complete this on Saturday). It appears that the lettuce did not have enough time to dry before being served.

Mary Ann said that we had 270 tickets turned in at the dinner. 446 were sold and paid for, before the dinner. There is a question on 50 tickets being turned in at dinner, that were not assigned to anyone, and therefore do not know if money was turn. We need to count on those that paid at door, tickets sold by Elks bartenders (writing on back of receipts) and tickets sold via PayPal and donations as to if these people showed up and were given a ticket at the door.

Mary Ann said that she feels we need to have a cap on the tickets sold. It's hard to know how many to buy for if there is no cap. Items can't be purchased until a few days before and we are still guessing at the amount of attendees.

Kathie said that we made \$987 on the Silent Auction; with the Padres basket bring in \$450. The Grab Bag brought in \$55, the Gift Cards Envelopes brought in \$540, and the raffle baskets brought in \$1459 for a total of \$3041.

Mary Ann said that since Jacquelin was ill, her and Steve's son Steven was in the kitchen helping Dena Kerr, and her and Steve's daughter Djani, didn't get her food handler card, because she was being used to take the tickets. There was a time behind the counter that one of our server, Mark Hartman had to take a break, and Maria was helping Kathie with the raffles, and Mysti, Joe's daughter was cutting and serving potatoes and filling the bowls of chili, due to not having enough volunteers to serve. She also said that we were lucky to have Ed Nabors clearing tables, helping

with expediting food and whatever else he could do to help; and Randy Floyd manning the condiment station, it nice not having to worry about that station.

Mary Ann said she is tired of doing the fund raiser. It a lot of work, ensuring that you have all that you need for the tables, for Santa, for behind the counter, cleaning up and having enough volunteers. She said it is not only setting up and breaking down, but also the clean-up and making sure everything is in place before we leave. Usually Steve ensures that the kitchen is clean when we leave, this year our son also assisted him in cleaning the kitchen, along with Dena. Pam Scatterday was cleaning the outdoor stove and whoever else was available were cleaning the patio kitchen and dining area. It takes a lot to ensure we get it back to the way the Elks gave it to us. Usually it is the same people that are there all day, dong the work.

Joe said that maybe next year we can ask the members if they still want to do the Fund Raiser Dinner and if it is a Yes, they all need to help.

John said that we need to have procedures with positions for direct supervisors and their responsible for get their volunteer, and ensure that the work gets done. Mary Ann said that we don't have enough members that help to have persons only in charge of direct others. John said that he would write the procedures and sent it to the Board for any other additions.

Note: Steve Schafer said that he will help set up and break down, but that he would not cook the potatoes or clean the kitchen at future fund raiser dinners.

Submitted by Mary Ann Schafer, Secretary