

**SAN DIEGO SANTAS  
A CHAPTER OF FORBS  
Board Meeting Minutes for October 7, 2020**



**Board Meeting Commenced at 11:20 am via “Zoom” and Adjourned at 12:30 pm**

All Board Members were in Attendance. Members present were Eileen Lapins, Steve Schafer and Bob Perry. No Guest present.

**Member(s) Under the Weather:** Mary Ann said that she did not know of any members not feeling well. Eileen Lapins said that Jim and Pat Bailey’s son is ill with heart issues.

**Board Minutes from September 2, 2020,** is up for approval. No corrections noted. **Motion Made** by Joe to **Accept** the Minutes; **Seconded** by Mary Ann; **Vote Taken** and **Passed**.

**Treasurer’s Report for October 2020 given by Kathie.** Kathie stated that there is \$8,561.46 in our General Fund, \$2107.68 in the Special Delivery Fund, for a total of \$10,669.14 in the Operation Fund. Kathie also stated that the balance in the Reunion Account is \$2,136.81. A **Motion** was made by Mary Ann to Accept the Treasurer Report, **Seconded** by Greg, **Vote Taken** and **Passed**.

**Current Business**

1. John indicated that the distribution of the funds from the 2020 Reunion was up for discussion.
  - Mary Ann said that she would like the Board to designate half to our general fund to be used for the members, and the other half used to supplement our Santa’s Special Delivery since we were not able to have our Fund Raiser Dinner and we will be able to service more families.
  - Joe said to split it between charities, but not our own.
  - Joe also mentioned that our Club was the first Chapter not too split revenue between the other Chapters. Mary Ann said that the previous Board minutes from 2016 indicated that our Chapters gave funds to each of the other Chapter and the remaining balance was split between San Diego and FORBS.
    - Also, the funds keep by San Diego in 2016, a portion of it was used to purchased the current members in 2016 Club shirts. The remaining portion was redirected to our Club’s General Fund.
    - Joe asked where our Club got the start up money that was used for the 2020 Reunion. Mary Ann said that the Board did not want to borrow money from FORBS, so a motion was made and passed to redirect \$1500 from our General Fund and to a new Reunion account. The motion designed that the money would be repaid to our General Account, once all bills were paid and everyone was reimbursed for money paid out. It was noted that preceding President Steve Schafer used his

personal credit card for additional deposits required by the hotel, until there was enough fund in the Reunion account from attendees' registrations to switch the credit cards that the hotel was utilized.

- John asked for the Motion. Joe made a **Motion** to keep the Reunion Account active and to leave the fund made in the account encase our Club host another Reunion. And if for some reason, the funds are needed or it is decide not to host another Reunion, the funds will be redirected to our General Account. The Motion was **Seconded** by Greg. John asked if additional discussion was needed, it was a negative, so **Voted was Taken: Three Yes and One No, (Mary Ann), Motion Passed.**

## 2. Santa's Special Delivery (SSD) 2020:

- Kathie said that she made contact with Debbie Stroman, Director of Breast Cancer Angel, and she will try to have the list of families to her by the November meeting. **(List was received on October 12, 2020)**
- John said that the budget for the SSD is up for discussion.
- It was noted that with funds of \$2108 (rounded up) we need to designated funds for each member in the family. Last year there were three families that the Santas were given \$600 to spend on each family, due to the donation of \$1800 from one of Joe's clients. The rest of the families came from the SSD Fund.
- Mary Ann said that in 2017 and 2018, the funds designated for the child was \$150 each (the year before it was \$100 each). However in 2019, the funds designated for each child was decrease to \$100 each. We asked the Santas that were present, which amount was better. Since Bob Perry and Steve Schafer were designated Santas for Joe's funds, Greg was the only Santa that used the Club's amount. Greg said that it is easier to purchase items for the children at the \$150 instead of the \$100.
- Mary Ann said that the funds in 2018 were disbursed as follows: \$150 per child, \$50 for each parent, \$75 for a gift card for the Christmas meal per family and up to \$25 for the Santas to purchase wrapping items to wrap the gifts.
- Joe said that the parents should only get \$50 between them, and not \$50 each. This may allow us the ability to service another family. It seemed that the Board agreed.
- Joe made a **Motion** for the disbursement of the SSD funds: \$150 per child, \$50 for the parents together, \$75 for a gift card for the Christmas meal, and up to \$25 for the Santas to purchase wrapping items to wrap the gifts. Also, stipulated in the motion is since we have a lower budget, due to no Fund Raiser this year, if the money spent is in excess of the amount in the SSD account, the Club's General Fund will be used to supplement the difference. **Seconded** by Greg, **Voted Taken and Passed.**
- The cost for a family with one child will be \$300; for a family with two children it will be \$450; and for a family with three children it will be \$600.
- With the budget we have set for the SSD, we will need **four to five Santas.**
- Kathie asked if an email could be sent out to the membership asking for Santa volunteers to contact her. Mary Ann said that she would send out an email. **(Sent on October 12, 2020)-**

3. Mary Ann said that the Membership Cards and Club Pins were mailed out. She indicated that she received about four or five back for an additional postage stamp. And five were received back for old addresses. She is still waiting to receive updated addresses on two members.

**New Business:**

1. John mentioned that we will need to canvass the membership for an Election Committee in November for the Board Election in March 2021.
  - John asked Mary Ann if she could head the Committee, Mary Ann said “No,” that she will send out email for the Committee and make up the ballot for voting if needed. She indicated that two years ago, Greg was part of the 2017 Election Committee.
  - Greg was asked if he would oversee the Election Committee and he said Yes.
  - Mary Ann told Greg, she will help as much as she could. She also mentioned that all five Board positions are up for -election.
  - Greg asked if an email could be sent out canvassing for Election Committee Members and Mary Ann said that she would send out the email. **(Email was sent out on October 12, 2020)**

There being no further business, Board Meeting was Adjourned.

Submitted By: Mary Ann Schafer, Secretary